

Provider Access Policy

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| Frequency of Review | Every 1 year |
| Author | Deputy Headteacher FW |
| Approved by | Trust Directors |
| Reviewed | Feb 2023 |
| Date of Next Review | Feb 2024 (unless there is a material change) |

Introduction

The Propeller Academy Trust consists of Fitzwaryn School, Kingfisher School and Bishopswood School, all of whom have students with a wide range of learning disabilities including MLD, SLD, PMLD and ASD.

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact the Careers Lead:

Kingfisher School - Leah Clements E: leah.clements@kingfisher.oxon.sch.uk T:01235 555512

Fitzwaryn School - Hannah Gordon E: h.gordon@fitzwaryn.oxon.sch.uk T:01235 764504

Bishopswood School – Natalia Arion E: natalia.arion@bishopswoodschool.co.uk T: 01189 724311

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

- Transition Fair
- Parents Evenings
- Small group sessions: future education, training, and employment options

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

Each school will make the main hall, classrooms, or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus which will be available to students in their school libraries.

Safeguarding

Our Child Protection and Safeguarding Policy outlines the school's procedures for checking the identity and suitability of visitors, in line with Keeping Children Safe in Education 2022.

Education and training providers will be expected to adhere to this policy.